

September 10, 2007

**City of Milton-Freewater
City Council Minutes**

The Council of the City of Milton-Freewater met in a special work session Monday, September 10, 2007 at 3:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving and Brad Humbert.

Staff members present were City Manager Delphine Palmer, Assistant City Manager Linda Hall and Public Works Superintendent Dave Bradshaw, City Planner Gina Hartzheim and Project Manager Howard Moss.

Citizens present were Betty Alexander, Don Johnson, Bob Humbert, Mrs. Phillip Bradshaw, Rick McEvoy, William Dufers and Kevin Brunot.

No press members were present.

The session was called to order by Mayor Lewis Key.

The discussion surrounded the Urban Growth Boundary including the current boundaries, the process for amending the boundary and considerations for amendments such as utilities, zoning, State Land Use goals, etc.

Also discussed was the current status of the Highway 11 Corridor study group.

A case summary was reported to the Council regarding a Land Use Board Of Appeals For Parcel of Property on Stateline Road.

There being no further business, the special session adjourned at 5:30 p.m.

The Council of the City of Milton-Freewater met in regular session Monday, September 10, 2007 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving and Brad Humbert.

Staff members present were City Manager Delphine Palmer, Assistant City Manager Linda Hall and Public Works Superintendent Dave Bradshaw.

No citizens were present.

Press member present was Melanie Hall of the Valley Herald.

CONSENT CALENDAR ITEMS: The consent calendar items consist of minutes from the August 13, 2007 and August 27, 2007 city council meetings. Councilor Kelley motioned to adopt the consent calendar item. Councilor Humbert seconded the motion which passed unanimously.

NEW BUSINESS

BID AWARD CONTRACT 209, V-154 4X4 PICKUP WITH SERVICE BODY. Public Works Superintendent Dave Bradshaw stated advertisement for sealed bids were accomplished through the local newspaper. Bid packages were sent to four businesses and two were received. Staff preferred to acquire a diesel engine. Mr. Bradshaw recommended awarding the contract to the only diesel bid from Ford of Walla Walla in the amount of \$32,192.97.

Councilor Humbert asked the reasoning behind acquiring a diesel engine. Mr. Bradshaw said the City's Heavy Equipment Mechanic Jim Olsen did the research and the purpose was due to the heavy loads and trailers pulled with this vehicle. Councilor Humbert asked what gas engine was requested in the specifications. Mr. Bradshaw said he believed it was 350cc or larger. Councilor Humbert stated that with the increased cost of the vehicle for approximately \$6,000 along with the increased cost of maintenance with the diesel engine, questioned if the extra funds were justifiable. Mr. Bradshaw stated the City keeps their vehicles beyond the five-year period; the current vehicle age is fifteen to twenty years. Mr. Olsen calculated a return on investment in six years. Assistant City Manager Linda Hall stated that the resale value was greater on the diesel engine versus the gasoline engine. Mr. Bradshaw said that another consideration is the heavier motor which will hold to the ground while pulling a fully loaded trailer. Councilor Woods asked if the vehicle comes painted. Mr. Bradshaw said the vehicle would come white and the City's logo would be added later.

Councilor Kelley motioned to award Contract 209, V-154 4x4 pickup with a service body to Ford of Walla Walla in the amount of \$32,192.97. Councilor Humbert seconded the motion which passed unanimously.

BID AWARD CONTRACT 210, V-153 COMPACT PICKUP. Public Works Superintendent Dave Bradshaw stated this is a small pickup. Bid packets were mailed out to four businesses and two were received. This vehicle will be used for travel to training sessions so the proposal includes an extended cab to accommodate at least three people. Councilor Lyon asked how old the pickup is that needs replaced. Mr. Bradshaw said the vehicle would be kept in the fleet, but it is seventeen years old.

Councilor Kelley motioned to award Contract 210, V-153 Compact Pickup to Ford of Walla Walla in the amount of \$17,678.55 plus an additional \$1,362.00 to add optional extended cab access doors for a total of \$19,040.55. Councilor Humbert seconded the motion which passed unanimously.

RESOLUTION NO. 2062 AUTHORIZING SIGNATURE TO ODOT GRANT AGREEMENT FOR TRANSPORTATION GRANT. Assistant City Manager Linda Hall stated she was happy to bring one more transportation grant to the council for approval. This grant is the smallest of the grants applied for, but will bring in \$3,165 with a match of \$362 provided by the City. It will be used specifically to update and print the bus schedule and provide brochures to increase ridership. Currently this has been done in-house with limited funds. Councilor Humbert asked about ridership. Ms. Hall said she was happy to report that it is increasing, and felt that with the new bus the ridership would increase even

more. Councilor Humbert asked when the new bus would be here. Ms. Hall said she needed to sit with Public Works Superintendent Dave Bradshaw and Heavy Equipment Mechanic Jim Olsen to develop specifications.

A discussion ensued regarding the bus in the motor pool. Ms. Hall said the purpose of the motor pool is to keep depreciated funds in reserve account for replacement, but the City's transportation program has paid for with grant funds and will continue to write grants for this program. For now, the motor pool is in discussion between Ms. Hall and Mr. Bradshaw.

Councilor Kelley motioned to adopt Resolution No. 2062, resolution authorizing signature to ODOT Agreement No. 24357 for receipt of \$3,165 for funding an updated user information brochure and schedule for the City's general ridership bus program. Councilor Humbert seconded the motion which passed unanimously.

Mayor Key announced this was the opportunity for citizens to approach the Council with issues not on this agenda. None approached.

COUNCIL ANNOUNCEMENTS

Councilor Chesnut said the weather last week caused him to stand ready in his Jacquelyn Street turnouts, wading boots and shovel just in case there would be a runoff event, but not a drop of water ran off of the fields, and he did not know of any in the draw. Management practices on the hill have made a big difference.

Councilor Woods reported on the Watershed Council meeting stating Bob Bower had an excellent presentation on the shallow aquifer recharge and what he is doing and how the whole process works. Councilor Woods would like to have Mr. Bower condense his presentation and invite him to a council meeting. Ms. Hall asked for contact information.

Councilor Humbert mentioned the parks and recreation district to a few youth sports leaders and received very positive feedback. These people want to meet together and have Umatilla County representation. Councilor Humbert told them they could contact Rick Rambo as they could possibly get ideas from him.

At 7:15 p.m. the Council adjourned to an executive session pursuant to ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

The City Council returned to open session from executive session at 8:15 p.m.

No press or citizens outside the Council Chambers when doors opened.

Councilor Kelley motioned to approve the clarification of medical benefits in the current City Manager contract. This clarification adopts the existing retirement benefit under the

Department Head contract. Councilor Chesnut seconded the motion which passed unanimously.

Councilor Humbert motioned to approve the City Manager contract for Linda Hall with a change to mileage allowance which would read \$300 per month after 150 miles. Councilor Irving seconded the motion which passed unanimously.

There being no further business, the meeting was adjourned at 8:35 p.m.

Lewis S. Key, Mayor